ChiME
Chicago Center
for Music Education

2026-2027 Tuition Assistance Application Instructions

Chicago Center for Music Education is pleased to offer tuition assistance to qualified families in order to make our programming more accessible. If you wish to apply for tuition assistance for the 2025-2026 school year, please follow these instructions:

1. **Complete the application form on the next page.**

2. **Create and attach a letter outlining the following:**

- Please explain any relevant circumstances that have impacted your family's need for tuition assistance at this time.
- Please tell us a bit about your family's previous musical experiences, and what you hope to gain from music programming at ChiME.

2. **Attach a copy of the first page of your *2025 Federal 1040 Tax Return* to the application form. Please note that if Parent/Guardians file separately we will need documentation for each filing.**

3. Please return your completed application and all supplemental documents to ChiME via email to Finance@chimemusic.org with the subject line Tuition Assistance Application – *Family Name*.

If you are unable to scan your documents, please mail them to ChiME in a sealed envelope addressed as follows:

Chicago Center for Music Education
Attn.: Finance Department - Confidential
1148 W Chicago Ave
Chicago, IL 60642

Additional Information

- Please submit your application as soon as possible to ensure the best possible chance to receive tuition assistance. **Applications will be processed on a first-come, first-served basis until funds run out.**

- **Please note:** Any outstanding balances must be paid in full before we can process your tuition assistance application for the 2026-2027 school year.

- It is our goal to have a prompt response to you following receipt of **all** your documentation. Please do not hesitate to contact ChiME at (312) 738-2646 and leave a message if you have any questions or want to confirm that your application has been received.

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2026-27 Tuition Assistance Application

Primary contact name:

Primary Contact Email:

Parent/Guardian 1		**Parent/Guardian 2**	
Name		Name	
Employer/Title		Employer/Title	
Employer Address		Employer Address	
Employer Phone		Employer Phone	

Student 1		**Student 2**	
Name		Name	
Date of Birth		Date of Birth	
Anticipated programs		Anticipated programs	
Student 3		**Student 4**	
Name		Name	
Date of Birth		Date of Birth	
Anticipated programs		Anticipated programs	

Total number of dependent children in family: _____.

Annual Gross Income (before taxes and FICA)		**Assets**	
Head of Household	$	Checking Account Balance	$
Spouse's Earnings	$	Savings Account Balance	$

Alimony/child support received	$	Value of Real Estate	$
Other income (including unemployment benefits)	$	Financial Assets (Stocks, Bonds, Mutual Funds)	$
		Other Financial Assets:	$
Total:		Total:	$

APPLICATION CHECK LIST

- ☐ I have filled out the application form.
- ☐ I have attached a letter explaining financial need and goals for participation in music at ChiME.
- ☐ I have attached a copy of my *2025 Federal 1040 Tax Return.* Please note that if Parent/Guardians file separately we will need documentation of each tax filing.

Please return your completed application and all supplemental documents to ChiME via email to Finance@chimemusic.org with the subject line Tuition Assistance Application – *Family Name* (for example: *Tuition Assistance Application - Smith*).

To the best of my knowledge, the information I have provided on this application is accurate.

Parent or Guardian Signature _____

Date _____